

Friends of the Mohave County Library – Kingman
Minutes for Tuesday August 20, 2019
11am, Kingman Library Program Room

1. The meeting was called to order by President Yvonne Decker at 11:02 am. Those in attendance were, Yvonne Decker, Alan Stevenson, Bev Clouse, Gloria Dunkel, Ellen Liempeck, Zeke Jarcik, Diana Stithem, Marina McCoy, and Mary Griffis.
2. Secretary: Mary Griffis
 - Minutes for July 16, 2019
 - On motion made by Yvonne Decker and seconded by Alan Stevenson the minutes were approved as corrected.
3. Treasurer: Alan Stevenson
 - Financial Report
 - Alan presented a Profit & Loss, Budget vs. Actual, as well as the bank balances as of August 19, 2019.
 - The library's petty cash has been replenished with \$300
 - Approval for Payment of Bills
 - Alan stated that we had received a bill for our Management Liability Insurance for \$650. On motion made by Mary Griffis and seconded by Yvonne Decker, the payment was approved.
4. Librarian: Bev Clouse
 - Bev stated that she is still weeding the stacks.
 - She passed around the floor plan for the expansion. The new Nook will be where the Youth Services office is now. There will be a room for Youth, for story hour and programs. There will also be a storage room for the chairs and tables that are now in the program room. Bev showed us the new nook.
 - Bev stated that they had hired a new part time clerk, Sarah Ford.
5. Committee Reports (if Chair present)
 - a. Publicity: Gloria Dunkel
 - Gloria passed around the flyer for the September Sale, and asked if anyone had any additions or changes to please mark it up.
 - Gloria then passed around the information on the "big check". On motion made by Yvonne Decker and seconded by Mary Griffis we will purchase a blue erasable check, 22x48 for \$91.95 plus shipping.
 - b. Book Sale: Yvonne Decker
 - There will be no December Sale due to the expansion.

- Yvonne would like to set up a meeting with Zeke, Mary, Carol and herself to discuss dates for next year. We would like to have another sale at the Fairgrounds but we must have more help. We will meet at 9am on August 29, 2019 in the small conference room.
- Zeke will check with Paul Shuffler at True Value to see if we can have boxes unloaded at True Value.
- September sale we will get request the four Man Power workers we usually have for setup and five workers for teardown.
- We need quarter sheets to be passed out at the September sale to let customers know that the December sale is cancelled. Gloria will do them.
- Anyone who renews or joins at the September sale will be good thru December of 2020.

- c. Thrift Books: Yvonne Decker
 - We are improving our sales. We sell more Nonfiction than fiction.

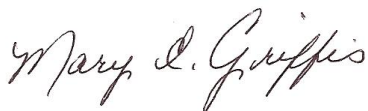
- Newsletter: Diana Stithem
 - Diana will add Zeke to the newsletter with his phone number for donation pickups.
 - Specials for the September sale will be discounts for members, and we will have a Thurs night sale for oversize paperbacks. Discounts of 10% Friday & 20% on Saturday.
 - Diana will need the email and password for the FOL email. Mary will get that to Diana.

- d. Nook: Carol Stevenson
 - Ellen stated that she & Carol had moved things around in the Nook.

Next meeting will be on September 17, 2019 at 11:00 am

The meeting was adjourned at 12:40 pm.

Respectfully submitted



Mary Griffis
Secretary